

DURBAN RAMBLERS HIKING CLUB

Minutes of the 71st A.G.M. held on Wednesday 12 February 2003 at 19h00 in The Westville Hotel

Present

44 members as per attendance register

Apologies

June & Sharon Young, Paul Abelman, Georgette de Vos, John Mitchell, Margret Kirsten, Margaret Roberts, Mike Serrurier.

Minutes of 2002 A.G.M.

Confirmed : Proposed – Philip Gatenby ; Seconded – Gerald Hall

Matters Arising

None

Chairman's Report

Welcome and thanks for your support. We now have 294 members. The hikes on Saturday, Sundays and weekends have gone very well and our social events have been a great success. A record attendance of 126 hikers was recorded on our Mariannhill Monastery hike. Large numbers of hikers are staying for the after hike picnic.

We are financially sound and were able to donate materials to the Paradise Valley Nature Reserve to complete the bridge over a tricky section of the river. We also celebrated our 70th anniversary with a successful subsidised dinner. We have a good magazine and advertising is improving. We are now a united club with much to enjoy ahead of us.

The report was approved :- Proposed:- Robbie Proctor; Seconded:- Gerald Hall

Financial Report

The financial report was tabled. There was a deficit this year due to the subsidisation of the 70th birthday party and a donation of materials for the Paradise Valley Reserve bridge. The Treasurer stressed the importance of keeping the capital amount stable. The yearly subscriptions were increased by R5.00 as approved at the 2002 A.G.M. The Treasurer requested that the meeting approve an increase in the subscriptions to R50. It was decided that this would be discussed under item 7 of the agenda – concerning amendments to the constitution.

The report was approved :- Proposed – Gerald Hall; Seconded – Christine Davies

Proposed Amendments to the Constitution

The Chairman summarised the proposed changes to the constitution. Discussion ensued with members being concerned that they did not have the opportunity to compare the existing constitution with the proposed constitution, and that one proposed amendment would take the right to decide on proposed increases to the annual subscription out of the hands of the members and into the hands of the Executive Committee. After a lengthy

discussion, a vote was taken. The motion to approve the proposed amendments to the constitution was defeated by 22 votes to 20 with 2 abstentions.

Election of Office bearers

The following office bearers were elected.

OFFICE	ELECTED	PROPOSED	SECONDED
Chairman	Brian O'Connell	Ann Olds	Grahame Davies
Secretary	Lois Harte	Brian O'Connell	Christine Davies
Treasurer	Biff Maggs	Ann Olds	Brian O'Connell
Day Hike Organiser	Glenys Bentley	Brian O'Connell	Grahame Davies
Sat. Hike Organiser	Ann Olds	Brian O'Connell	Biff Maggs
Weekend Organiser	Merle Mackenzie	Ann Olds	Brian O'Connell
Publicity Organiser	Werner Vanslebrouck	Ann Olds	Brian O'Connell
Magazine Editor	Grahame Davies	Brian O'Connell	Ann Olds
Socials Organiser	Sharyn Prowse Jeanette McMahon	Ann Olds Brian O'Connell	Brian O'Connell Ann Olds
Ordinary Member	Christine Davies	Ann Olds	Brian O'Connell
Auditor	Colin Turner	Brian O'Connell	Ann Olds

Honorary Life Membership

Colin Turner was given honorary life membership for his exceptional services to the Club. Errol Thring has been a member for 30 years and has earned the honour of becoming an honorary life member. The Club thanks both for their devotion to the Club and to hiking.

Club Trophy

Presented to Ann Olds for her great efforts over the last year in so many areas of Club organisation.

In Memorium

The meeting stood in silence in memory of Roger Warwick who died recently.

Thanks from the Floor

Lee D'Earthe thanked the Committee for the work they had done over the past year and for bringing the club together after the recent unpleasantness.

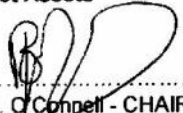
The meeting closed at 20h00

.....
Chairman

.....
Date

FINANCIAL STATEMENTS - DURBAN RAMBLERS HIKING CLUB
BALANCE SHEET AS AT 31ST DECEMBER 2002

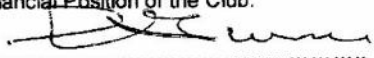
	<u>2002</u>		<u>2001</u>
<u>Accumulated Funds</u>			
Balance as at 1st January 2002	72395		70077
Less Deficit - Expenditure over Income	(952)	Excess	2318
	<u>71443</u>		<u>72395</u>
<u>Represented By</u>			
Fixed Assets at Depreciated Value	150		250
Tents and Backpacks	-		100
Office Equipment	130		130
Slide Projector	20		20
Camping Equipment	-		-
<u>Current Assets</u>	72878		72945
Bank	259		439
Cash on Hand	295		133
Key Deposit	15		15
Money Market Investment	72309		72358
Total Assets	73028		73195
<u>Less Liabilities and Provisions</u>	1585		800
Sundry Creditors	498		800
Provision for Committee Dinner	777		-
Prepaid subscriptions	310		-
Net Assets	<u>71443</u>		<u>72395</u>


 B. O'Connell - CHAIRMAN


 B. Maggs - TREASURER

AUDITORS REPORT

I have examined the books, Documents and Vouchers of the Durban Ramblers Hiking Club for the year ended 31st December 2002 and according to these records and the information given to me I am satisfied that proper records have been kept and that the financial statements fairly reflect the Financial Position of the Club.


 C TURNER
 Hon Auditor


 Date

FINANCIAL STATEMENTS - DURBAN RAMBLERS HIKING CLUB
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2002

			2002		2001
INCOME			14482		11275
Subscriptions	Note 1		5518		5529
Entrance Fees			520		210
Weekly Hikes			524		(597)
Saturday Income	1327			965	
Less donation - Birdseed - NGNR				300	
Less Parking/Other expenses/Recce	242	1085		50	615
Sunday Income	459			1667	
Less Teas/First Aid/Recce	1020	-561		286	1381
					1996
Less net Recce Costs					2593
Advertising			300		300
Interest			6451		5687
Sale of Hiking, Camping Equipment			1110		
Sale of hats			20		110
Slide shows					36
Long Trips/Trails			39		-
LESS EXPENDITURE			15434		9487
Magazine costs			3422		3102
General Expenses			143		20
Committee Dinner/Refreshments			1483		1423
Bank Charges			590		490
Stationery; Faxes; Postage			564		1076
AGM and EGM Costs			400		390
Telephone Expenses			887		1271
Travel expenses			1000		1244
	Committee	870			1109
KZN Conservation services		130			135
Paradise Valley NR Bridge Repair		-	4402		150
Computer			293		146
Socials/Christmas Party			2250		-
70th Birthday Celebrations					130
Clearwater camp					45
Equipment - Bushcutting					-
Christmas Party					-
Deficit - Expenditure over Income			(952)	Excess	1788
Add equipment replacement provision writeback			(952)		2000
					3788
Less hat stocks written off					1420
Less camping equipment written off					50
Net deficit - Expenditure over Income			(952)	Excess	2318

Note 1.

Due to an error on 50% of 2002 subscription forms sent to members, there is an underpayment of subscriptions of approximately R400.00



CONSTITUTION AND RULES OF
DURBAN RAMBLERS' HIKING CLUB

1. NAME:

The name of the club shall be "DURBAN RAMBLERS' HIKING CLUB".

2. INTERPRETATION:

In these rules, unless a contrary intention appears, "Club" means "Durban Ramblers' Hiking Club"; "Committee" means the committee for the time being appointed under rule 10 of these rules; "year" means the financial year of the club which shall extend from the first day in January to 31 December.

3. OBJECTS:

- (a) To encourage hiking, camping, and other social events;
- (b) To protect flora and fauna, and the natural features of the country;
- (c) To procure and assist in the formation of new and the preservation of existing tracks and hiking trails
- (d) To act in co-operation with the city council and government, or any other club, committee, society or institution, for the promotion of the above objectives.

4. MEMBERSHIP:

Every candidate for membership must be sixteen years of age or over. Every candidate shall be proposed by one and seconded by another member of the Committee, and may be elected to membership by the votes of two-thirds of those present and voting at a meeting of the Executive Committee.

No person shall be proposed until he/she has taken part in

at least two day hikes or one Berg or backpacking trip of at least two days duration or three Saturday hikes all controlled by the Club. In addition to the hike fee, such persons shall be charged a visitor's fee, the amount to be decided by the Committee.

5. HONORARY LIFE MEMBERSHIP:

On the recommendation of the Committee, any person who has been a member of the Club for thirty years or more or who has rendered special services to the Club for the furtherance of its objects, may be elected an honorary life member at any Executive Committee meeting of the Club, and to be confirmed by members at the following Annual General Meeting. They, thereafter, shall be entitled to all privileges of membership without paying the annual subscription. A two-thirds majority of the Club present and voting shall be necessary for such an election.

6. COUNTRY MEMBERSHIP:

At the discretion of the Committee, any person who resides at a distance from Durban, which normally precludes his/her attendance at Club functions, may be elected to Country Membership.

7. ENTRANCE FEE AND SUBSCRIPTION:

An entrance fee shall be payable by ALL persons on admission to the Club. The fee shall be determined from time to time at the Annual General Meeting.

An annual subscription shall be levied on members which shall be payable in advance on or before 1 January of each year. Persons joining after 1 September of each year shall pay half subscription fee only for the remaining part of that particular year.

The subscription rate for:

- (I) Couples who are residing at the same address (where only one magazine is requested);

(2) Families with children under the age of eighteen years,

shall be less than double that of single members.

Upon attaining the age of eighteen years, children of family members will be required to apply for separate membership.

The annual subscription shall be determined from time to time by the Executive committee.

8. PAYMENT OF SUBSCRIPTIONS:

All subscriptions shall be payable in advance on 1 January in each year. The Committee may suspend payment of subscription of any member who is absent for six months or longer from the area.

9. DEFAULT IN PAYMENT OF SUBSCRIPTIONS:

- (a) If any member fails to pay his/her annual subscription within six calendar months of due date, he/she shall cease to be a member of the Club. Such persons may be re-instated as members at the discretion of the Committee, provided payment of the outstanding subscription is made within one year of due date.
- (b) Should any person whose membership is terminated because of non-payment of his/her subscription wish to rejoin the Club after a period of more than one year from the date the outstanding subscription became due, he/she shall be required to submit a fresh application for membership with the normal entrance fee and yearly subscription.

10. EXECUTIVE COMMITTEE:

The entire management of the Club and its property shall be deputed to an Executive Committee consisting of Chairman, Secretary, Treasurer, Day Hike Organiser, Weekend & Trails Organiser, Entertainment Organiser, Magazine Editor, Publicity Organiser, Saturday Hike Organiser and Ordinary Member. Should two or more of these functions be fulfilled by one member, then sufficient extra Committee Members may be elected to bring the total number of Committee Members to ten. Two members may fill one of the functions. This Committee shall be elected at the Annual General Meeting, but shall have the power to appoint a member to fill any vacancy, which might occur on the Committee.

The Executive Committee shall meet at least once per month or whenever summoned by the Secretary. Any three members of this Committee may request the Secretary to summon a meeting. Members failing to attend any three consecutive meetings, not including specially summoned meetings, without having obtained leave of absence, shall cease to be members of this Committee.

11. APPOINTMENT OF SUB-COMMITTEES:

The members of the Executive Committee may be assisted by sub-committees of which they will be Chairmen respectively. Such sub-committees may be appointed by the Annual General Meeting or may be co-opted by the Executive Committee, to which they are responsible.

12. NOTICE OF MEETING:

Notice of any meeting shall be given to every member of the Committee by posting to him/her at least six days before the time appointed for the meeting, a memorandum of the time and place of such meeting.

13. QUORUM:

At each meeting of the Executive Committee, 50% of the serving members shall constitute a quorum, and the Chairman shall have a deliberate or casting vote. If he is not present, the meeting shall appoint one of its members to preside.

A quorum at an Annual or Extraordinary General Meeting shall be twenty-one members.

14. NOTICE OF ANNUAL OR EXTRAORDINARY GENERAL MEETING:

The Secretary shall, at least seven days before any Annual or Extraordinary General Meeting, send to every member at his/her address in the Club books, a notice stating the time, place and agenda of such meeting.

15. ANNUAL GENERAL MEETING:

The Annual General Meeting shall be held on some day in the month of February, except in special circumstances when the meeting may be held later in the year, to be determined by the Committee.

The following business shall be transacted at such Annual General Meetings:

- (a) The presentation and adoption of the Chairman's Report;
- (b) The presentation and passing of the Financial Statement and Balance Sheet;
- (c) Alterations (if any) to the Constitution and Rules of the Club;
- (d) The election of the Officers and Executive Committee for the ensuing year, and such sub-committees as may be required;
- (e) General.

16. PROCEDURE AT ANNUAL OR EXTRAORDINARY GENERAL MEETINGS:

At all such meetings, the chair shall be taken by the Chairman, or, if he is not present, by an Acting Chairman appointed by the meeting. Every member shall have one vote, and in equality of votes the Chairman shall have a second or casting vote. Voting shall be by a division which shall be indicated by a show of hands, or if the meeting so desires, by voice. However, if fifty percent of the members present so desire, the voting shall be by ballot.

17. EXTRAORDINARY GENERAL MEETING:

The Committee may at any time, and shall on the requisition in writing of at least ten paid-up members, which requisition shall be set out in the form of resolutions, of the business proposed to be transacted at the meeting, convene an Extraordinary General Meeting for any specified purpose or purposes, which shall be held not more than twenty-eight days after the date of the receipt of the requisition by the Secretary, and if the Committee does not do so within that period, the members making the requisition may themselves convene a meeting.

18. DUTIES OF THE SECRETARY:

The Secretary shall keep and have custody of:

- (a) A Minute Book containing full and correct Minutes of all meetings;
- (b) A register showing the name, address and telephone numbers of all members, and the date on which he/she became a member.

The Secretary shall keep all records properly up to date.

19. DUTIES OF THE TREASURER:

The Treasurer shall keep such books of account as the Committee may from time to time require, and shall keep all entries in such books properly up to date.

20. BALANCE SHEET:

A Statement of Income and Expenditure and a Balance Sheet shall be prepared and audited, and a copy shall be handed to each member of the Club at the Annual General Meeting.

21. BANK ACCOUNT, INVESTMENTS AND PROFITS:

- (a) A bank account shall be kept at such bank as shall from time to time be determined by the Committee. Such funds as are not needed for the day-to-day running of the Club shall be invested in whatever manner the Committee deems most advantageous to the Club. Such bank accounts and investments are to be operated on by two of the following: Chairman, Treasurer, Secretary. The funds may not be used or pledged for purposes other than supporting or furthering the interests of the Club.
- (b) The Club shall not distribute any of its profits or gains to any person and must use its funds solely for investment or for the objects for which it was established. (See Clause 3).

22. AUDITOR:

An Auditor who may be a member of the Club shall be elected at the Annual General Meeting. A vacancy occurring in the office of Auditor during the year shall be filled by the Committee.

23. CLUB COLOURS AND BADGE:

The Club colours shall be white and red and the Club badge shall be representation of a hiker.

24. DUTIES OF MEMBERS:

It shall be the duty of all members to assist in the preservation of the Club's and other tracks, and the territory which they traverse; in the keeping clean of equipment, and in the protection of the forest, bird and animal life; to report to the Secretary any poaching or damage done to common property or their equipment.

25. BORROWING POWERS:

The Committee shall have power to borrow such amounts and on such terms as it thinks fit, and to give as security for the payment of sums borrowed and interest thereon, such security as the Committee deems expedient.

26. CHARGE FOR SPECIAL PRIVILEGES:

The Committee may make a charge to members using any Club property or privilege in respect of that user.

27. RESIGNATION:

Any member may resign his/her membership by giving to the Secretary notice in writing to that effect.

28. CONDUCT ON HIKEs:

Members should at all times respect the interests of the landowners through whose lands they pass, exercise care to protect the safety of themselves and other members of the party, and observe the decisions of the leader.

29. EXPULSION:

The Committee may expel from membership any member wilfully disobeying any of these rules or found guilty of conduct rendering him/her unfit in its opinion to be a member of the Club, providing that before expelling him/her, the Committee shall call upon him/her for an explanation of his/her conduct, and shall hear what he/she may wish to urge in his/her defense.

This shall be done using the following procedure.

- (a) The executive committee shall decide if there is misconduct and, if so, refer the matter to a disciplinary committee.
- (b) Such disciplinary committee, of at least five persons, shall be convened under the chairmanship of the chairman or his duly appointed nominee. The hearing shall be heard in the presence of the offending person who will have the right to defend themselves.
- (c) The disciplinary committee shall have the power to resolve the matter and the right to remove such person from the executive committee or the club, or both.
- (d) Minutes must be taken of the proceedings.

30. ALTERATIONS TO RULES:

Any of the provisions contained in this constitution may be repealed, altered or added to by a resolution at a General Meeting, the notice whereof shall have specified the proposed repeal, alteration or addition which, except in the case of alterations recommended by the Committee, shall be in writing in the hands of the Secretary at least fourteen days prior to the said General Meeting, but nothing in this rule shall prohibit the amendment by the General Meeting of any proposal which has not been specified in the notice.

31. ACCIDENTS:

The Club is not responsible for any accidents, injuries or illnesses sustained or contracted by members or visitors on any event held by the Club.

32. WINDING UP:

In the event of the Club being wound up or liquidated, any assets remaining after the satisfaction of its liabilities must be transferred to some other society or association with similar objects to those of the Club.

33. VOLUNTARY LEVY:

Participants in the organized hiking activities may be called upon to contribute an amount as a voluntary levy in a sum determined by the hike leader. This amount shall be administered by the Club.

FINANCIAL STATEMENTS - DURBAN RAMBLERS HIKING CLUB
BALANCE SHEET AS AT 31ST DECEMBER 2002

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Sundry Creditors	498	800
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B. O'Connell - CHAIRMAN

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B. Maggs - TREASURER

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.....
C TURNER
Hon Auditor .

.....
Date

6/2/2003

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Durban Ramblers Hiking Club

Attendance Register: Annual General meeting
Wednesday 12 February 2003

PLEASE PRINT NAME

PLEASE PRINT NAME

C	DAVIES			D Lobette	
G	DAVIES			C TURNER	
L	HARTE		P	GATENBY	
J	MCMAHON		C	Scott	
G	HALL		J	Fowler	
D	HALL		J	STRAYTON	
S	CLATSON			Tom de Waal	
L	JACOBS		J	Deathe	
E	TRIVERS		L	DEATHE	
ME	WHITE ESQ		D	HAWCOCK	
G	BENTLEY		E	CLARK	
D	BUSHNELL		K	SCANDERS	
R	PROCTOR		M	MACKENZIE	
R	ARNOLD		L	CHAMANIE	
N	Radford		A	Thompson	
S	Radford		W	VANSENBROUKE	
L	Holmes		J	WILLIS	
J	DAWSON		B	Maggs	
S	PROWSE		J	Becke	
T	THOMPSON				

**Attendance Register: Annual General meeting
Wednesday 12 February 2003**

PLEASE PRINT NAME

W	HYSLOP
J.	FERRERA
S	NEL
B	O'CONNOR
MA	BLAKE